

**2018 NJSIAA BOYS & GIRLS INDIVIDUAL
STATE SWIMMING CHAMPIONSHIPS**

(COACHES MUST HAVE A COPY OF THESE INSTRUCTIONS AVAILABLE AT EACH MEET)

BOYS INDIVIDUAL STATE CHAMPIONSHIPS

TO QUALIFY

A student attending a school which competes on an interscholastic basis must swim as a member of his high school team in at least 50% of the school's total dual meets (while he is eligible), to be eligible for the NJSIAA Individual Championship Meet.

Individuals from schools which do not compete on an interscholastic basis or whose teams have not competed in at least six (6) interscholastic meets are eligible to compete as individuals, provided that they have met the cut off times as listed during the current interscholastic season. Times must have been attained during the current high school season, November 25, 2017 to February 21, 2018, in a meet conducted by certified officials.

All entries must be submitted by the deadline. Anyone qualifying for the first time during the State Team Tournament, may submit times by NOON on the day following the meet during which the time was achieved. Individuals achieving a faster time in a team tournament meet after the cut-off, may submit that time by NOON on the day following the meet.

DATES AND TIMES: (BOYS)

TRIALS -SATURDAY, March 3, 2018- SWIMMING - GLOUCESTER CO. INST. OF TECHNOLOGY, SEWELL, NJ
Lap counters must be provided by each team for the prelims and finals.

PRELIMINARIES

9:00 A.M. - Warm-ups

10:00 A.M. - Events 1 through 4

15 MINUTE BREAK

Events 6 through 12

BOYS FINALS - SUNDAY, March 4, 2018

9:00 A.M. - Warm-ups

10:00 A.M. - Competition

BOYS ENTRIES CLOSE

All schools must use Hy-Tek for entering this meet. Either Hy-Tek Team Manager or TM II Lite may be used. TM II Lite may be downloaded without charge from the following site: www.besmartinc.com Directions for use are also available on this site. E-mail entry should include the zip file from Team Manager of your entries, as well as a recap of the number of individual entries and relay entries. From the Team Manager, send the "individual meet entry report, by name" and the "relay entry report". These reports can be Word documents!

All Swim entries must be emailed to the Entry Coordinator by Friday, February 9, 2018, at 8:00 PM:
besmartinc@gmail.com

Entries for qualifiers in the State Team Finals must be emailed by noon on the day following the team's last meet, but no later than on *Sunday, Feb. 25, 2018 at 11:00 pm* for a team in the Team Finals!

A printed copy of the entries must be submitted to the Tournament Director on Friday, February 9, 2018:

MR. PAUL WELSH, BOYS MEET DIRECTOR
6 OXCART LANE
HAMILTON, NJ 08619
PHONE: (609) 947-8040
FAX: (866) 830-3522
E-MAIL: pwwelsh6@gmail.com

**ONLY ENTRY CHANGES OR NEW QUALIFIERS
WILL BE ACCEPTED AFTER FEBRUARY 9TH**

Entry Fees must be sent to: NJSIAA, 1161 Route 130 North, P.O. Box 487, Robbinsville, NJ 08691-0487
Please note on the P.O. or check School name and –Swim Boys Individual Entry Fee!

NOTE: INDIVIDUAL CHAMPIONSHIPS WILL BEGIN ON TIME: NO EVENT WILL BE HELD UP FOR ANY SWIMMER/DIVER FOR ANY REASON. Individual events shall have consolation and final heats. Relays shall have bonus, consolation, and final heats.

GIRLS INDIVIDUAL STATE CHAMPIONSHIPS

TO QUALIFY

A student attending a school which competes on an interscholastic basis must swim as a member of her high school team in at least 50% of the school's total dual meets (while she is eligible), to be eligible for the NJSIAA Individual Championship Meet.

Individuals from schools which do not compete on an interscholastic basis or whose teams have not competed in at least six (6) interscholastic meets are eligible to compete as individuals, provided that they have met the cut off times as listed during the current interscholastic season. In schools sponsoring only Boys swimming programs, the girls swimming on those teams would be required to swim as a relay team composed of four girls, in at least 6 dual meets during the season, in order to qualify as a relay in the Individual Championship. Meet sheets must be submitted with entry, to document swim times for each event they plan to enter. Times must have been attained during the current high school season: November 25, 2017 to February 21, 2018, in a meet conducted by certified officials.

All entries must be submitted by the deadline. Anyone qualifying for the first time during the State Team Tournament, may submit times by NOON on the day following the meet during which the time was achieved. Individuals achieving a faster time in a team tournament meet after the cut-off, may submit that time by NOON on the day following the meet.

DATES AND TIMES: (GIRLS)

TRIALS -SATURDAY, March 3, 2018- SWIMMING - GLOUCESTER CO. INST. OF TECHNOLOGY, SEWELL, NJ
Lap counters must be provided by each team for the prelims and finals.

PRELIMINARIES

1:30 P.M. - Warm-ups
2:30 P.M. - Events 1 through 4

15 MINUTE BREAK

Events 6 through 12

GIRLS FINALS, SUNDAY, March 4, 2018

1:30 P.M. - Warm-ups
2:30 P.M. – Competition

GIRLS ENTRIES CLOSE

All schools must use Hy-Tek for entering this meet. Either Hy-Tek Team Manager or TM II Lite may be used. TM II Lite may be downloaded without charge from the following site: www.besmarttinc.com Directions for use are also available on this site. E-mail entry should include the zip file from Team Manager of your entries, as well as a recap of the number of individual entries and relay entries. From the Team Manager, send the “individual meet entry report, by name” and the “relay entry report.” These reports can be Word documents.

All entries must be emailed to the Entry Coordinator by Friday, February 9, 2018 at 8:00 PM:
besmarttinc@gmail.com

Entries for qualifiers in the State Team Finals must be **emailed by noon on the day following the team’s last meet, but no later than on *Sunday, Feb. 25, 2018 at 11:00 pm*** for a team in the Team Finals!

A printed copy of the entries must be submitted to the Tournament Director on Friday, February 9, 2018:

MR. PAUL WELSH, GIRLS MEET DIRECTOR
6 OXCART LANE
HAMILTON, NJ 08619
PHONE: (609-947-8040
FAX: (866) 830-3522
E-MAIL: pwwelsh@gmail.com

**ONLY ENTRY CHANGES OR NEW QUALIFIERS
WILL BE ACCEPTED AFTER FEBRUARY 9TH**

Entry Fees must be sent to: NJSIAA, 1161 Route 130 North, P.O. Box 487, Robbinsville, NJ 08691-0487
Please note on P.O. or check school name and –Swim Girls Individual Entry Fee!

NOTE: INDIVIDUAL CHAMPIONSHIPS WILL BEGIN ON TIME: NO EVENT WILL BE HELD UP FOR ANY SWIMMER/DIVER FOR ANY REASON. Individual events shall have consolation and final heats. Relays shall have bonus, consolation, and final heats.

POSTPONEMENT PROCEDURE

In the event of inclement weather, notice will be posted on the NJSIAA website: www.njsiaa.org

CUT-OFF TIMES:

CAREFULLY CHECK THE TIMES OF YOUR ENTRANTS. DO NOT ENTER A SWIMMER WHOSE TIME IS NOT EQUAL OR BETTER THAN THOSE LISTED BELOW. THIS IS A CHAMPIONSHIP MEET AND YOU MUST ADHERE TO THE CUT-OFF TIMES. COACHES SHOULD BE PREPARED TO CERTIFY THE TIMES OF ANY ENTRANT ON THE DAY OF THE MEET. THE MEET COMMITTEE RESERVES THE RIGHT TO DISQUALIFY THE SCHOOL OR SWIMMER WHEN TIMES CANNOT BE CERTIFIED FOR THIS EVENT. **THIS COULD ALSO RESULT IN DISQUALIFICATION IN THE SUBSEQUENT YEAR. ADDITIONALLY, A FINE MAY BE IMPOSED ON THE COACH OR SCHOOL.**

ALL ENTRY TIMES MUST BE SUBMITTED IN YARD TIMES ACCORDING TO THE CONVERSION CHART.

Times must have been attained during the current high school season: November 25, 2017- February 20, 2018, in a meet conducted by certified officials. (Changes from 2017 in **Bold**)

<u>ORDER OF EVENTS AND CUT OFF TIMES:</u>	<u>Girls</u>	<u>Boys</u>
1. 200 Yard Medley Relay	1:54.17	1:41.90
2. 200 Yard Freestyle	1:57.64	1:48.70
3. 200 Yard Individual Medley	2:11.74	2:00.41
4. 50 Yard Freestyle	0:24.93	0:22.63
5. 100 Yard Butterfly	0:59.08	0:53.66
6. 100 Yard Freestyle	0:54.48	0:49.24
7. 500 Yard Freestyle	5:20.23	4:54.20
8. 200 Yard Freestyle Relay	1:47.87	1:31.51
9. 100 Yard Backstroke	0:59.14	0:55.01
10. 100 Yard Breaststroke	1:08.02	1:00.94
11. 400 Yard Freestyle Relay	3:45.37	3:24.70

ENTRY GUIDELINES

Entry Forms: **All entries must be submitted by e-mail to the Entry Coordinator (entries1@juno.com) and by email, fax or mail to the Tournament Director, Paul Welsh. This is the Coaches' responsibility.**

A competitor shall be permitted to enter a maximum of four (4) events, no more than two (2) of which may be individual events. Each team shall be permitted a maximum of four (4) entries in an individual event and one (1) team in a relay event.

Entry Fee: Each individual entry - fourteen dollars (\$14.00); Medley Relay - twenty-two dollars (\$22.00); Freestyle Relay - twenty-two dollars (\$22.00). The Committee reserves the right to reject any entry. **Make checks payable to NJSIAA and forward with a copy of the entry form to the NJSIAA, 1161 Route 130 North, PO Box 487, Robbinsville, NJ 08691. Be certain that the name of the school & Swim is on the check.**

RULES 2017/18 National Federation Swimming and Diving Rules will govern the conduct of the meets.

DISQUALIFICATION

Participation by an ineligible swimmer/diver in any meet during the regular season results in forfeiture of all points achieved by the ineligible swimmer/diver. If an ineligible swimmer/diver participates in a championship meet, said swimmer/diver will be disqualified from the championship immediately and the next finisher will advance in his/her place; swimmers/divers eliminated prior to the last competition will not re-enter championship competition.

Note: **SCHOOLS NOT WILLING OR ABLE TO COMPLY WITH TOURNAMENT REGULATIONS SHOULD NOT ENTER THE TOURNAMENT.**

PLEASE NOTE: CHECK INSTRUCTIONS CAREFULLY AND RETURN ENTRY FORM TO THE PROPER ADDRESS LISTED. THE EXECUTIVE COMMITTEE OF THE NJSIAA HAS RULED THAT MEMBER SCHOOLS FAILING TO FORWARD FORMS TO THE PROPER ADDRESS WILL BE EXCLUDED FROM TOURNAMENT COMPETITION IN THAT SPORT.

COACHES/CERTIFIED FACULTY MEMBERS MUST BE PRESENT

Schools entering individuals and not presently competing on an interscholastic basis are advised to read carefully the Procedures - "Coaches" Appointed to Accompany Teams or Individuals to NJSIAA Championships in the NJSIAA Handbook. Tournament Directors will disqualify any contestant who is accompanied by someone in a coaching capacity who is not properly certified and appointed by the Board of Education. A properly appointed coach will thereafter be subject to the Rules and Regulations, Rule 2, Section 11 - Out-of-Season Practice. The Head Coach must be able to certify he/she was present at the required six (6) practices and will coach the individual(s) at the State Championships. Penalty for failure to comply will be disqualification of the individual(s). If a substitute coach is used, written authority from the school's Principal must be presented.

COACHES: Please inform swimmers that NO FOOD IS ALLOWED IN THE IMMEDIATE POOL AREA. You will be held responsible for their conduct. Please ask to everyone to help keep the pool area, locker room area, and campus clean. **Clean up before leaving the area.**

Coaches' identification cards will be issued, which will allow access to the deck area, for all coaches listed on the entry form. Children and guests of coaches will not be permitted on the deck area. Only female swimmers permitted when the Girls Swim is being conducted and only male swimmers permitted when the Boys Swim is being conducted.

MECHANICAL NOISEMAKERS, SIGNS, BALLOONS, HAND-HELD SIGNS, POSTERS, BANNERS/FIREWORKS AND EXPLOSIVES ARE PROHIBITED.

Because of the indoor conditions, no bands will be admitted and all mechanical noise-making devices shall be excluded from the site.

The New Jersey statutes clearly state that it is unlawful for any person to possess or use firecrackers, or similar type of explosives. Accordingly, firecrackers are not permitted in or around any pool or parking area, and anyone found selling, possessing, or using fireworks of any nature will be arrested and duly prosecuted.

With the exception of official NJSIAA banners, no banners, **balloons**, posters or hand held signs, etc. will be permitted in the pool areas during the course of the NJSIAA championships. Game Site Managers will be instructed to rigidly enforce these regulations.

PLEASE NOTIFY YOUR STUDENT BODY AND FANS OF THESE REGULATIONS.

GENERAL INFORMATION

1. Shaving in the locker room/shower area will not be permitted at the Gloucester County Institute of Technology or Montgomery High School
2. Lockers will be provided. Please bring a lock. Responsibility for personal belongings rests with the individual.
3. The NJSIAA, GLOUCESTER INSTITUTE OF TECHNOLOGY, and Montgomery High School shall in no way be liable for damages of any kind sustained in any manner in connection with the conduct of the Championships.
4. Only competitors who qualify and the school's personnel listed on the entry form will be admitted at the competitors' entrance.
5. Only schools' coaches listed on the entry form will be permitted in the deck area. Any other coaches must be ordered to spectator areas. Coaches deck passes will be issued.
6. Exhibition events/swimmers are not permitted.
7. Glass containers are prohibited in the pool/locker room areas.
8. No Face paint permitted by anyone on deck.
9. No changing permitted on deck.

AWARDS

The top sixteen (16) swimmers/divers competing in the Individual State Championship Finals will be awarded medals.

- **Awards will be presented following each event. Participation by the top 16 is mandatory. Coaches' cooperation is essential.**
- For the awards ceremony, competitors must wear school apparel or apparel without logos.
- Competitors in the bonus heats will not be eligible to receive awards.

ADMISSION PRICES

Admission prices for those attending this championship meet will be:

<u>ADULTS:</u>	Preliminaries	TBD
	Finals	
<u>STUDENTS (K-12) & Senior Citizens:</u>	Preliminaries	
	Finals	

Administrative and supervisory personnel of competing schools will be admitted upon identification to gate personnel.

OFFICIAL CONVERSION FOR NEW JERSEY HIGH SCHOOL SWIMMING

OFFICIAL YARD-METER AND METER-YARD CONVERSION FACTORS

THE FOLLOWING CONVERSION CHARTS MUST BE USED:

**BOYS & GIRLS CONVERSION CHARTS CAN BE FOUND ON
THE NJSIAA WEBSITE, UNDER TOURNAMENT REGULATIONS**

Charts are provided courtesy of

Sue Rybak and Scott Sweeten

Cherry Hill High School West

Other conversion charts may not be used.



NEW JERSEY STATE INTERSCHOLASTIC ATHLETIC ASSOCIATION



2018 Boys Swimming Championships-Entry Form

Name of School _____ City _____

COACHES MUST BE PREPARED TO CERTIFY THE TIMES OF ANY ENTRANT ON THE DAY OF THE MEET.

Coaches note entry time requirements are based on the 24th place time in the 2017 meet.

This entry form must be in the hands of the meet director on Friday, Feb. 9, 2018, by 8:00 P.M. Up to eight individual relay swimmers may be listed per relay.

PLEASE ATTACH PRINTED COPY OF INDIVIDUAL ENTRIES AND RELAY ENTRIES FROM Hy-Tek Team Manager or TM II Lite.

Only competitors who qualify will be admitted at the competitors' entrance. Swimmers not listed will not be permitted on deck.

Return To: Mr. Paul Welsh, Meet Director
6 Oxcart Lane
Hamilton, NJ 08619
Phone: (609) 947-8040
Fax: (866) 830-3522
Email: pwwelsh6@gmail.com

ENTRY FEES: \$14.00 per individual, per event
\$22.00 Medley Relay
\$22.00 200 Freestyle Relay
\$22.00 400 Freestyle Relay

Mail Entry Fee to: NJSIAA

NO STAMPED SIGNATURES ACCEPTABLE.

NOTE: Email must be in the hands of the Entry Coordinator on Friday, February 9, 2018, by 8:00 P.M. bsmarttinc@gmail.com

AND

This form must be in the hands of Paul Welsh, Tournament Director on Friday, February 9, 2018 (INFORMATION ABOVE)

Signature of Principal _____

Signature of Athletic Director _____

Cell # _____

Coach/Certified Faculty Member _____ Sch. # (____) Home # (____) please print/type

Assistant Coach(es) _____ please print/type

Attention Coaches: Schools entering individuals when the school DOES NOT have an interscholastic swim team: the Head Coach signing this form must be appointed by the Board of Education within the provisions of PROCEDURE "Coaches" Appointed To Accompany Teams or Individuals to NJSIAA Championships, in the NJSIAA Handbook, and must be able to certify he/she was present at the required six (6) practices and will coach the individual(s) at the State Championship. Penalty for failure to comply will be disqualification of the individual(s). A properly appointed coach will thereafter be subject the Rules and Regulations, Rule 2, Section 11 - Out-Of-Season Practice. If substitute coach, written authority from the principal must be presented.

ENTRY Fees send to NJSIAA with a copy of this form.



NEW JERSEY STATE INTERSCHOLASTIC ATHLETIC ASSOCIATION



2018 Girls Swimming Championships-Entry Form

Name of School _____ City _____

COACHES MUST BE PREPARED TO CERTIFY THE TIMES OF ANY ENTRANT ON THE DAY OF THE MEET.

Coaches note entry time requirements are based on the 24th place time in the 2017 meet.

This entry form must be in the hands of the meet director on Friday, Feb. 9, 2018, by 8:00 P.M. Up to eight individual relay swimmers may be listed per relay.

PLEASE ATTACH PRINTED COPY OF INDIVIDUAL ENTRIES AND RELAY ENTRIES FROM

Hy-Tek Team Manager or TM II Lite.

Only competitors who qualify will be admitted at the competitors' entrance. Swimmers not listed will not be permitted on deck.

Return To: Mr. Paul Welsh, Meet Director
6 Oxcart Lane
Hamilton, NJ 08619
Phone: (609) 947-8040
Fax: (866) 830-3522
Email: pwwelsh6@gmail.com

ENTRY FEES: \$14.00 per individual, per event
\$22.00 Medley Relay
\$22.00 200 Freestyle Relay
\$22.00 400 Freestyle Relay

Mail Entry Fee to: NJSIAA

NO STAMPED SIGNATURES ACCEPTABLE.

NOTE: Email must be in the hands of the Entry Coordinator on Friday, February 9, 2018, by 8:00 P.M. bsmarttinc@gmail.com

AND

This form must be in the hands of Paul Welsh, Tournament Director on Friday, February 9, 2018 (INFORMATION ABOVE)

Signature of Principal _____

Signature of Athletic Director _____

Cell # _____

Coach/Certified Faculty Member _____ Sch. # (____) Home # (____) please print/type

Assistant Coach(es) _____ please print/type

Attention Coaches: Schools entering individuals when the school DOES NOT have an interscholastic swim team: the Head Coach signing this form must be appointed by the Board of Education within the provisions of PROCEDURE "Coaches" Appointed To Accompany Teams or Individuals to NJSIAA Championships, in the NJSIAA Handbook, and must be able to certify he/she was present at the required six (6) practices and will coach the individual(s) at the State Championship. Penalty for failure to comply will be disqualification of the individual(s). A properly appointed coach will thereafter be subject the Rules and Regulations, Rule 2, Section 11 - Out-Of-Season Practice. If substitute coach, written authority from the principal must be presented.

ENTRY Fees send to NJSIAA with a copy of this form.